

COUNCIL MEETING
City of Chariton, Iowa
April 17, 2023 5:00 P.M.

The City Council of the City of Chariton, Iowa, met in regular session in the Council Chambers in City Hall of said City and via remote communications through GoToMeeting on April 17, 2023, at 5:00 p.m. The meeting was called to order by Mayor Hoch. Present for the meeting were Council Members Stephen Fenton, Jayma Hoch, David Kuball, Michael Loew, and Jarrett McGee. Absent - None.

Also present for the meeting was City Attorney Verle Norris, City Manager Laura Liegois, City Clerk Christy Metzger, Building Official/Code Enforcement Officer Shawn Werts, Fire Chief Steve Davis, Street Superintendent Dave VanRyswyk and Police Chief Jeff Johnson.

It was moved by Loew, seconded by Kuball, to approve the April 17, 2023, Council meeting agenda. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

It was moved by Loew, seconded by Kuball, to approve the consent agenda consisting of the approval of the minutes of the City Council meeting held on April 3, 2023, approval of a Special Class C Retail Alcohol Permit for Hy-Vee Inc., d/b/a Hy-Vee Market Café, located at 2001 Court Avenue, and approval of a Class E Retail Alcohol License for Casey's Marketing Company, d/b/a Casey's General Store #1499, located at 418 South 7th Street. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

It was moved by Fenton, seconded by Kuball, that the resolution authorizing the payment of claims be adopted. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2023-25 and signed her approval thereto.

It was moved by Hoch, seconded by McGee, to approve the Treasurer's March 2023 Financial Reports and Quarterly Investment Report. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

It was moved by Loew, seconded by Fenton, to approve an amendment to the Employee Handbook for adding a seatbelt policy. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

Matt Walker, Garden and Associates, was present at the meeting to give the Council an update on the Sewage Treatment Plant Improvements.

It was moved by McGee, seconded by Loew, to approve Change Order Number Three (3) to extend the substantial completion and final completion deadlines for the electrical and air handling systems only for the Sewage Treatment Plant Improvements, Chariton, Iowa - 2021. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

The Mayor announced that this was the time and date set for a public hearing to be held on the budget estimate for the fiscal year July 1, 2023 through June 30, 2024. There being no residents or taxpayers present objecting to or speaking in favor of any part of the proposed budget, the Mayor declared the public hearing closed. After discussion, it was moved by Loew, seconded by Kuball, that a resolution entitled, "A Resolution Adopting the Annual Budget for the Fiscal Year Ending June 30, 2024", be adopted, the same being a resolution approving a tax levy rate of \$17.47511 per one thousand dollars property valuation on regular property and a tax levy rate of \$3.00201 per one thousand dollars property valuation on agricultural land. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2023-26 and signed her approval thereto.

The Mayor announced that this was the time and place set for the hearing on the proposed plans, specifications, form of contract and estimate of cost for the Aviation Fuel Facility Project, AIP 3-19-0014-014. There being no written objections filed and no one present in the audience to speak either for or against the said project, the Mayor declared the hearing closed. It was moved by Fenton, seconded by Kuball, that a resolution entitled, "Resolution Approving Plans, Specifications, Form of Contract and Estimate of Cost for AIP 3-19-0014-014", be adopted. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2023-27 and signed her approval thereto.

It was moved by Fenton, seconded by Loew, that a resolution entitled, "Resolution Authorizing the Execution of Engineering Agreement with McClure for Construction Administration Services Regarding FAA AIP 3-19-0014-016 (AIP) & 017 (BIL-AIG) at the Chariton Municipal Airport", be adopted. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee

Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2023-28 and signed her approval thereto.

It was moved by Hoch, seconded by Fenton, that a resolution entitled, "Resolution Approving Low Responsive Bid and Authorizing Execution of Contract for FAA 3-19-0014-016 (AIP) & 017 (BIL-AIG), Aviation Fuel Project, Subject to Federal Aviation Administration Grant Funding", be adopted, subject to grant approval by the FAA. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee

Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2023-29 and signed her approval thereto.

It was moved by Fenton, seconded by Loew, that a resolution entitled, "Resolution to Approve Submittal of FAA AIP 3-19-0014-016 Grant Application FAA BIL-AIG 3-19-0014-017 Grant Application", be adopted. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee

Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2023-30 and signed her approval thereto.

It was moved by McGee, seconded by Hoch, to set the time and date for the Fiscal Year 2023 Budget Amendment Hearing as May 15, 2023 at 5:00 p.m., in the Council Chambers in City Hall, Chariton, Iowa. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee

Nay: None

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of CHARITON				
Fiscal Year July 1, 2022 - June 30, 2023				
The City of CHARITON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023				
Meeting Date/Time: 5/15/2023 05:00 PM		Contact: Christy Metzger, City Clerk		Phone: (641) 774-5991
Meeting Location: Chariton City Hall 115 S. Main Street Chariton, Iowa 50049				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	1,928,366	0	1,928,366
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	1,928,366	0	1,928,366
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	150,000	0	150,000
Other City Taxes	6	504,744	0	504,744
Licenses & Permits	7	89,100	19,000	108,100
Use of Money & Property	8	91,850	0	91,850
Intergovernmental	9	3,464,250	-1,885,406	1,578,844
Charges for Service	10	10,176,800	-530,000	9,646,800
Special Assessments	11	0	0	0
Miscellaneous	12	2,794,100	-2,480,812	313,288
Other Financing Sources	13	10,000	2,595,500	2,605,500
Transfers In	14	617,000	177,724	794,724
Total Revenues & Other Sources	15	19,826,210	-2,103,994	17,722,216
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	1,590,511	33,700	1,624,211
Public Works	17	3,362,150	51,500	3,413,650
Health and Social Services	18	6,000	0	6,000
Culture and Recreation	19	893,499	485,100	1,378,599
Community and Economic Development	20	92,000	0	92,000
General Government	21	415,434	55,400	470,834
Debt Service	22	395,150	0	395,150
Capital Projects	23	300,000	0	300,000
Total Government Activities Expenditures	24	7,054,744	625,700	7,680,444
Business Type/Enterprise	25	11,911,468	-887,300	11,024,168
Total Gov Activities & Business Expenditures	26	18,966,212	-261,600	18,704,612
Transfers Out	27	617,000	177,724	794,724
Total Expenditures/Transfers Out	28	19,583,212	-83,876	19,499,336
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	242,998	-2,020,118	-1,777,120
Beginning Fund Balance July 1, 2022	30	7,143,221	0	7,143,221
Ending Fund Balance June 30, 2023	31	7,386,219	-2,020,118	5,366,101
Explanation of Changes: Revenue was decreased by the majority of the funds already recoded in FY 2022 with the borrowing for capital. It was not for certain that the funds would be received before FY 2023, when the budget was approved in March 2023.				

It was moved by Kuball, seconded by Loew, to approve Change Order Number Three (3) to direct the existing roof drain underground rather than the current discharge to the surface, for an increase of \$5,250.00. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

It was moved by Loew, seconded by McGee, to accept the bid received from Lucas Darrah, Russell, in the amount of \$60.00 per hour, for mowing of the nuisance properties during the 2023 season. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

It was moved by Fenton, seconded by Hoch, to approve the mowing fee structure as presented by City Manager Liegois as follows: first offense will incur a \$100.00 minimum fee; second offense will incur a \$150.00 minimum fee; third offense will incur a \$200.00 minimum fee; and the fourth and following offenses will incur a \$250.00 minimum fee. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

It was moved by Loew, seconded by Kuball, to approve the Agreement Between Owner and Engineer for Professional Services with JEO Consulting Group, Inc., Wahoo, Nebraska, for engineering services for the design work on a boat ramp at Lake Morris, in the amount of \$15,800. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

Discussion was held on an application received from J Stephen and Michele V Fenton for a tax abatement under the City Wide Urban Revitalization Plan for the construction of a new house, in the amount of \$183,888.00, located at 204 South 5th Street. It was moved by Loew, seconded by Hoch, to approve the application subject to the review of the County Assessor. The roll was called and the vote was:

Aye: Hoch, Kuball, Loew, McGee
Nay: None
Abstain: Fenton

Discussion was held on an application received from Christopher M Hamilton for a tax abatement under the City Wide Urban Revitalization Plan for the construction of a new garage, in the amount of \$60,000.00, located at 1805 Franklin Avenue. It was moved by Loew, seconded by Kuball, to approve the application subject to the review of the County Assessor. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

It was moved by Loew, seconded by McGee, to approve the Application for Excavator's and Drain Layer's License for MK Builders, LLC, Chariton. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

The Council requested that the discussion on truck routes in the City be placed on the May 15, 2023 City Council meeting agenda for further discussion.

There being no further business to come before the meeting, it was moved by Fenton, seconded by Kuball, that the meeting be adjourned until 5:00 p.m., May 1, 2023, in the Council Chambers in City Hall, Chariton, Iowa. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee
Nay: None

The meeting adjourned at 6:17 p.m.

Christy Metzger
City Clerk