



CITY OF CHARITON, IOWA  
CITY COUNCIL MEETING AGENDA  
January 2, 2024 – 5:00 PM  
115 S. Main Street – Chariton City Hall

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- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. ELECTIONS AND APPOINTMENTS**
  - a. Appointment of Mayor
  - b. Appointment of Mayor Pro Tem
  - c. Appointment of Interim City Manager
  - d. Appointment of City Clerk/ Treasurer
  - e. Appointment of City Attorney
- 4. PUBLIC COMMENT** – *If the public desires to address the Council please stand, state your name, address and proceed with your comment. All comments should be under three minutes, unless allowed by the presiding officer. Please note, no action can be taken at the current meeting, but items may be requested as future agenda items at the direction of the Council.*
- 5. APPROVAL OF THE CONSENT AGENDA** – *All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council votes on the motion.*
  - a. Accept and Place on File the Minutes of the Council Meeting held on December 18, 2023
  - b. Consideration for Approval of a 5-Day Special Class C Retail Alcohol License for Gettin' Slushed South of 35, LLC, for an event to be held at 1302 Court Avenue
- 6. REVIEW AND APPROVAL OF CLAIMS**
- 7. NEW BUSINESS**
  - a. Consider Resolution Naming the Official Newspaper
  - b. Consider Resolution Naming Official Depositories of City Funds and Setting Amount of Maximum Deposit
  - c. Consider Resolution to Authorize Mayor, Mayor Pro Tem and City Clerk to Execute Certain Financial Institution Documents
  - d. Consider Request Received by Jim and Lori Moore to Waive Assessed Mowing Fees for their Property at 632 Park Avenue
  - e. Discussion and Possible Action on Chariton Lost Pets Facebook Page
  - f. Consider Mayor's Appointment to Chariton Historic Preservation Commission
  - g. Discussion and Appointments to Council Committees
- 8. CITY MANAGER COMMENTS**
- 9. COUNCIL MEMBERS COMMENTS**
- 10. MOTION TO ADJOURN**

COUNCIL MEETING  
City of Chariton, Iowa  
December 18, 2023 5:00 P.M.

The City Council of the City of Chariton, Iowa, met in regular session in the Council Chambers in City Hall of said City and via remote communications through GoToMeeting on December 18, 2023, at 5:00 p.m. The meeting was called to order by Mayor Hoch. Present for the meeting were Council Members Stephen Fenton, Jayma Hoch, David Kuball, Michael Loew and Jarrett McGee. Absent - None.

Also present for the meeting was City Attorney Verle Norris, City Manager Laura Liegois, City Clerk Christy Metzger, Building and Code Enforcement Officer Shawn Werts, Fire Chief Steve Davis, Police Chief Jeff Johnson and Council Member Elect Gary Shutt.

It was moved by McGee, seconded by Kuball, to approve the December 18, 2023, Council meeting agenda. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Loew, seconded by McGee, to approve the consent agenda consisting of the approval of the minutes of the City Council meeting held on December 4, 2023 and approval of a Class C Retail Alcohol License for El Ojo De Agua, Inc., d/b/a Casa De Oro, located at 123 North Main Street. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Fenton, seconded by Kuball, that the resolution authorizing the payment of claims be adopted. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2023-73 and signed her approval thereto.

It was moved by Hoch, seconded by Loew, to approve the Treasurer's November 2023 Financial Reports. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Loew, seconded by Fenton, to approve the Solid Waste Collection Permit for Country Trash. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Loew, seconded by Fenton, to approve the Solid Waste Collection Permit for Waste Management. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee

Nay: None

It was moved by Kuball, seconded by Loew, to approve the Solid Waste Collection Permit for Midwest Sanitation. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Fenton, seconded by McGee, to approve Pay Application Number Twenty-One (21), to WRH, Inc., in the amount of \$9,500, for work completed on the Sewage Treatment Plant Improvements - Chariton, Iowa. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Fenton, seconded by Loew, to approve the resignation of Laura Liegois as City Manager, effective December 18, 2023. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Fenton, seconded by Loew, to approve the Separation Agreement as presented between the City of Chariton and Laura Liegois. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Kuball, seconded by Fenton, to proceed with the Rural Iowa Housing Grant with Iowa State University Extension Services, and have Christopher Watkins and Hilary Masters assist with moving forward. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

Matt Mardesen, JEO Consulting Group, was present at the meeting to discuss the crack and seat project on Osceola Avenue and 1st Street. After discussion, it was moved by Kuball, seconded by Fenton, to accept the project timeline to move forward with the bidding process to include Osceola Avenue and 1st Street. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Loew, seconded by McGee, to accept with regret the resignation of Jill Kerns from the Water Board, effective December 31, 2023. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Kuball, seconded by Loew, to approve the Mayor's appointment of

Shelli Byers to the Water Board, with a term to expire December 31, 2026. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Kuball, seconded by Loew, to approve the Mayor's appointment of Shelli Byers to the Water Board, with a term to expire December 31, 2026. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Fenton, seconded by Hoch, to approve the Mayor's appointment of Mike Loew to the Water Board, with a term to expire December 31, 2029. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee  
Nay: None  
Abstain: Loew

It was moved by Loew, seconded by Hoch, to approve the Mayor's reappointment of Phillip Masters to the Board of Adjustment, with a term to expire December 31, 2028. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Loew, seconded by Fenton, to approve the Mayor's reappointment of Chloe Trenary to the Parks and Recreation Board, with a term to expire December 31, 2028. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

It was moved by Loew, seconded by Fenton, to approve the Mayor's reappointment of Janet Clark to the Cemetery Advisory Commission, with a term to expire December 31, 2028. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

There being no further business to come before the meeting, it was moved by Fenton, seconded by Kuball, that the meeting be adjourned until 5:00 p.m., January 2, 2024, in the Council Chambers in City Hall, Chariton, Iowa. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, Loew, McGee  
Nay: None

The meeting adjourned at 5:30 p.m.

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Christy Metzger  
City Clerk

RESOLUTION NO. 2024-

BE IT RESOLVED by the City Council of the City of Chariton, Iowa, that the following claims be approved and payment authorized:

GENERAL

AGRILAND FS INC	PROPANE	\$282.03
ALLEN-WINSTON, TATYANA	2023 BASKETBALL REFS	\$38.50
ALLIANT ENERGY	UTILITIES	\$7,836.66
AMAZON CAPITAL SERVICES	EXERCISE CLUB EQUIPMENT	\$298.82
ANDERSON, KAIDEN	2023 BASKETBALL REFS	\$72.00
BARCO MUNICIPAL PRODUCTS INC	TRAFFIC SIGNS	\$172.07
BOMGAARS	MAINTENANCE SUPPLIES	\$19.94
BURBRIDGE, AJ	2023 BASKETBALL REFS	\$33.00
CARROLL CONSTRUCTION SUPPLY	CONCRETE BUGGY RENTAL	\$150.00
CENTRAL IOWA FASTENERS	PAPER TOWEL DISPENSER	\$18.00
CHARITON VALLEY PLANNING & DEV	FY 2024 CONTRIBUTION	\$2,000.00
CHARITON WATER DEPARTMENT	1/2 CELL TOWER LEASE	\$940.80
CITY OF CHARITON	FUEL SALES	\$1,761.07
CLARK, LANDREE	2023 BASKETBALL REFS	\$144.00
CR ENVIRONMENTAL INC	TREE REMOVAL	\$6,212.00
DINGES FIRE COMPANY	EQUIPMENT	\$6,472.75
DORAN, ABBY	2023 BASKETBALL REFS	\$100.00
GALL'S INC	UNIFORMS-HORMAN	\$812.09
GARDEN & ASSOCIATES LTD	ENG- COURT AVE	\$8,412.23
GRUWELL, QUINTEN	2023 BASKETBALL REFS	\$37.50
IDEAL READY MIX COMPANY INC	SIDEWALK- NW PARK	\$3,042.15
INFOMAX OFFICE SYSTEMS	COPY MACHINE LEASE	\$368.77
IOWA STATE UNIVERSITY TREASURE	IOWA RURAL HOUSING GRANT-MATCH	\$5,000.00
JENSEN PROMOTIONS	GOLF CART STICKERS- 2024	\$175.00
KRUTSINGER, BRODY	2023 BASKETBALL REFS	\$132.00
LEGISLATIVE SERVICES AGENCY	2023 IOWA CODE	\$75.00
LOCKRIDGE INC	NW PARK PLAYGROUND REMODEL	\$687.14
LUCAS COUNTY	DISPATCHERS SALARY	\$8,541.67
MAINSTAY SYSTEMS OF IOWA	MONTHLY MAINTENANCE	\$645.00
NICKELL, AVA	2023 BASKETBALL REFS	\$221.00
NORRIS, VERLE	LEGAL EXPENSE	\$9,822.37
O'LEARY, ADRIAN	2023 BASKETBALL REFS	\$132.00
OXENREIDER, BROCK	2023 BASKETBALL REFS	\$37.50
R&R REPAIR	TIRE REPAIR	\$40.40
SMITH, HAILEE	2023 BASKETBALL REFS	\$150.00
TG TECHNICAL SERVICES	OPERATING SUPPLIES	\$823.41
TRUCK CENTER COMPANIES	2024 FREIGHTLINER CHASSIS	\$98,901.00
VEENSTRA & KIMM INC	COMMERCIAL BUILDING INSPECTION	\$171.00
DEC. 29 PAYROLL	SALARIES	\$28,757.63
	TOTAL:	\$193,536.50

CEMETERY

ALLIANT ENERGY	UTILITIES	\$40.71
BOMGAARS	CEMETERY SUPPLIES	\$92.67
CITY OF CHARITON	FUEL SALES	\$66.75
CR ENVIRONMENTAL INC	STUMP REMOVAL- CEMETERY	\$425.00
DEC. 29 PAYROLL	SALARIES	\$2,042.40
	TOTAL:	\$2,667.53

COMM. CENTER

DEC. 29 PAYROLL	SALARIES	\$1,158.41
	TOTAL:	\$1,158.41

ROAD USE TAX

ALLIANT ENERGY	UTILITIES	\$1,580.68
BOMGAARS	MAINTENANCE SUPPLIES	\$138.74
BRUENING ROCK PRODUCTS INC	3/4' CLASS A ROCK	\$1,380.50
CITY OF CHARITON	FUEL SALES	\$1,649.23
HOUSBY HEAVY EQUIPMENT	MAINTAINER DIFF. LOCK	\$99.70
R&R REPAIR	OXYGEN FOR TORCH	\$35.00
DEC. 29 PAYROLL	SALARIES	\$12,553.25
	TOTAL:	\$17,437.10

SEWER

ALLIANT ENERGY	UTILITIES	\$9,336.96
BOMGAARS	MAINTENANCE SUPPLIES	\$37.77
CHARITON WATER DEPARTMENT	SEWER BILLING	\$1,545.00
CITY OF CHARITON	FUEL SALES	\$80.50
GARDEN & ASSOCIATES LTD	ENG- WATERWASTE TREATMENT	\$1,036.62
USW UTILITY GROUP	DECEMBER WASTEWATER OPERATION	\$22,691.24
DEC. 29 PAYROLL	SALARIES	\$199.05
	TOTAL:	\$34,927.14

AIRPORT HANGAR O&M

AGRILAND FS INC	PROPANE	\$218.13
ALLIANT ENERGY	UTILITIES	\$543.33
NORRIS, VERLE	LEGAL EXPENSE	\$427.03
RATHBUN REGIONAL WATER ASSOCIA	WATER	\$36.57
TOTAL SIR	FUEL SYSTEMS MONITORIING	\$22.05
	TOTAL:	\$1,247.11

SOLID WASTE

CITY OF CHARITON	LANDFILL ADMIN	\$375.00
	TOTAL:	\$375.00

RECYCLING

CITY OF CHARITON	RECYCLING ADMIN	\$450.00
	TOTAL:	\$450.00

STORM WATER

LOCKRIDGE INC	MAINTENANCE SUPPLIES	\$863.20
	TOTAL:	\$863.20

EMPLOYEE BENEFITS

DEC. 29 PAYROLL	TAXES & BENEFITS	\$8,232.21
	TOTAL:	\$8,232.21
	GRAND TOTAL:	\$260,894.20

Council Member introduced the foregoing resolution and moved its adoption. Council Member seconded the motion and upon the roll being called the vote was:

Aye:  
Nay:

Thereupon the Mayor declared the resolution duly adopted and numbered 2024- and signed her approval thereto this 2nd day of January, 2024.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**RESOLUTION NO. 2024-**

**A RESOLUTION NAMING THE CHARITON LEADER AS OFFICIAL  
NEWSPAPER FOR THE CITY OF CHARITON, IOWA.**

Be It Resolved, by the City Council of the City of Chariton, Iowa, that the Chariton Leader is hereby named as the official newspaper of the City of Chariton, Iowa, and that the City Clerk is hereby authorized to publish in said newspaper the official notices, minute summaries, ordinances, and any other information as required by law.

Council Member \_\_\_\_\_ moved the foregoing Resolution be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was:

Aye:

Nay:

Whereupon, the Mayor declared the resolution duly adopted and numbered 2024- and signed her approval thereto this 2nd day of January, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**RESOLUTION NO. 2024-**

**RESOLUTION NAMING DEPOSITORIES OF CITY FUNDS AND  
SETTING AMOUNT OF MAXIMUM DEPOSITS**

BE IT RESOLVED by the City Council of the City of Chariton, Lucas County, Iowa that we do hereby designate the following named banks to be depositories of the City of Chariton funds in amounts not to exceed the amount named opposite each of said designated depository and the City Clerk/Treasurer is hereby authorized to deposit the City funds in amounts not to exceed the aggregate amounts named for said depositories as follows to-wit:

U.S. Bank Chariton, Iowa	\$8,000,000.00
Midwest Heritage Bank, FSB Chariton, Iowa	\$8,000,000.00
First Interstate Bank Chariton, Iowa	\$8,000,000.00
Community 1st Credit Union Chariton, Iowa	\$8,000,000.00

Council Member \_\_\_\_\_ introduced the foregoing resolution and moved its adoption. Council Member \_\_\_\_\_ seconded the motion and upon the roll being called the vote was as follows:

Aye:  
Nay:

Whereupon the Mayor declared the resolution duly adopted and numbered 2024- and signed her approval thereto this 2nd day of January, 2024.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

(City Seal)

**RESOLUTION 2024-**

**A RESOLUTION AUTHORIZING MAYOR, MAYOR PRO TEM,  
CITY MANAGER AND CITY CLERK TO EXECUTE  
CERTAIN FINANCIAL INSTITUTION DOCUMENTS**

WHEREAS, with each election there is a potential of a new Mayor and Mayor Pro Tem and with each City Manager or City Clerk employee change, the financial institutions ask that an updated list of authorized signatures be completed, and

WHEREAS, the following list of institutions were approved and named as depositories in Resolution 2024-03 on January 2, 2024 to accept deposits for the City of Chariton.

Institution Name:

U.S. Bank  
Chariton, Iowa

Great Western Bank  
Chariton, Iowa

Midwest Heritage Bank, FSB  
Chariton, Iowa

Community 1st Credit Union  
Chariton, Iowa

WHEREAS, staff recommends Council authorize the Mayor, Mayor Pro Tem, City Manager, and City Clerk to execute certain financial documents from the above list of institutions, and,

NOW THEREFORE, BE IT RESOLVED, that the City Council of Chariton, Iowa does hereby authorize Mayor, Mayor Pro Tem, City Manager, and City Clerk to execute certain financial institution documents.

PASSED AND ADOPTED this 2nd day of January, 2024.

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Jayma Hoch, Mayor

ATTEST:

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Christy Metzger, City Clerk



# CITY OF CHARITON

115 South Main Street Chariton, Iowa 50049

641-774-5991 Fax 641-774-4111

City Clerk/Treasurer Christy Metzger

To: Mayor and City Council

From: Christy Metzger, City Clerk

Date: December 28, 2023

Subject: Consideration to waive mowing fees

A request was received from Jim and Lori Moore to ask the Council to consider waiving the mowing fees that have accrued during the summer of 2023, in the amount of \$400.00, for the property they recently purchased, located at 632 Park Avenue.

City of Chariton

We are asking is all the judgements - assessments and fees the City has against 632 Park Be forgiven or removed.

Lori and I have recently acquired this property as well as 624 Park. We are going to remove both houses as soon as all of the required paperwork is complete.

The goal is to remove 3 large trees, landscape the 2 lots into 1 large lot 120' x 180' vs 2 60' wide lots.

We know this property has been an eyesore for several years. This project should be good for the neighborhood and the city.

Attached is a copy of the Quit Claim Deed.

Thanks Jim & Lori Moore

Copy

Instr. Number: 2023-1508  
Recorded: 11/30/2023 at 3:04:58.0 PM  
BK: PG:  
County Recording Fee: \$17.00  
Iowa E-Filing Fee: \$3.00  
Combined Fee: \$20.00  
Revenue Tax: \$1.60  
REBECCA BITTNER, RECORDER  
Lucas County, Iowa

Copy

**Return To:** James F. Moore and Lori J. Moore, 730 North 6<sup>th</sup> Street, Chariton, IA 50049  
**Taxpayer:** James F. Moore and Lori J. Moore, 730 North 6<sup>th</sup> Street, Chariton, IA 50049  
**Preparer:** Paul M. Goldsmith, 923 1/2 Braden Avenue, P.O. Box 714, Chariton, IA 50049,  
Phone: 641-774-5989



## QUIT CLAIM DEED

For the consideration of One Dollar and other valuable consideration, **Randle L. Morris, a single person**, does hereby Quit Claim to **James F. Moore and Lori J. Moore, husband and wife, as joint tenants with full rights of survivorship and not as tenants in common**, all of my right, title, interest, estate, claim, and demand in the following described real estate in Lucas County, Iowa:

**Lot Number Twenty-six (26) in Orchard Addition to the City of Chariton, Lucas County, Iowa, and strip between Lot and Street.**

There is no known private burial site, well, solid waste disposal site, underground storage tank, hazardous waste, or private sewage disposal system on the property as described in Iowa Code Section 558.69, and therefore the transaction is exempt from the requirement to submit a groundwater hazard statement.

There is no known private burial site, well, solid waste disposal site, underground storage tank, hazardous waste, or private sewage disposal system on the property as described in Iowa Code Section 558.69, and therefore the transaction is exempt from the requirement to submit a groundwater hazard statement.

Copy

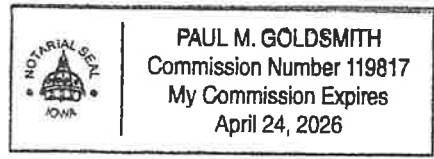
Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate. Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: November 20<sup>th</sup>, 2023.

Randle L. Morris  
Randle L. Morris, Grantor

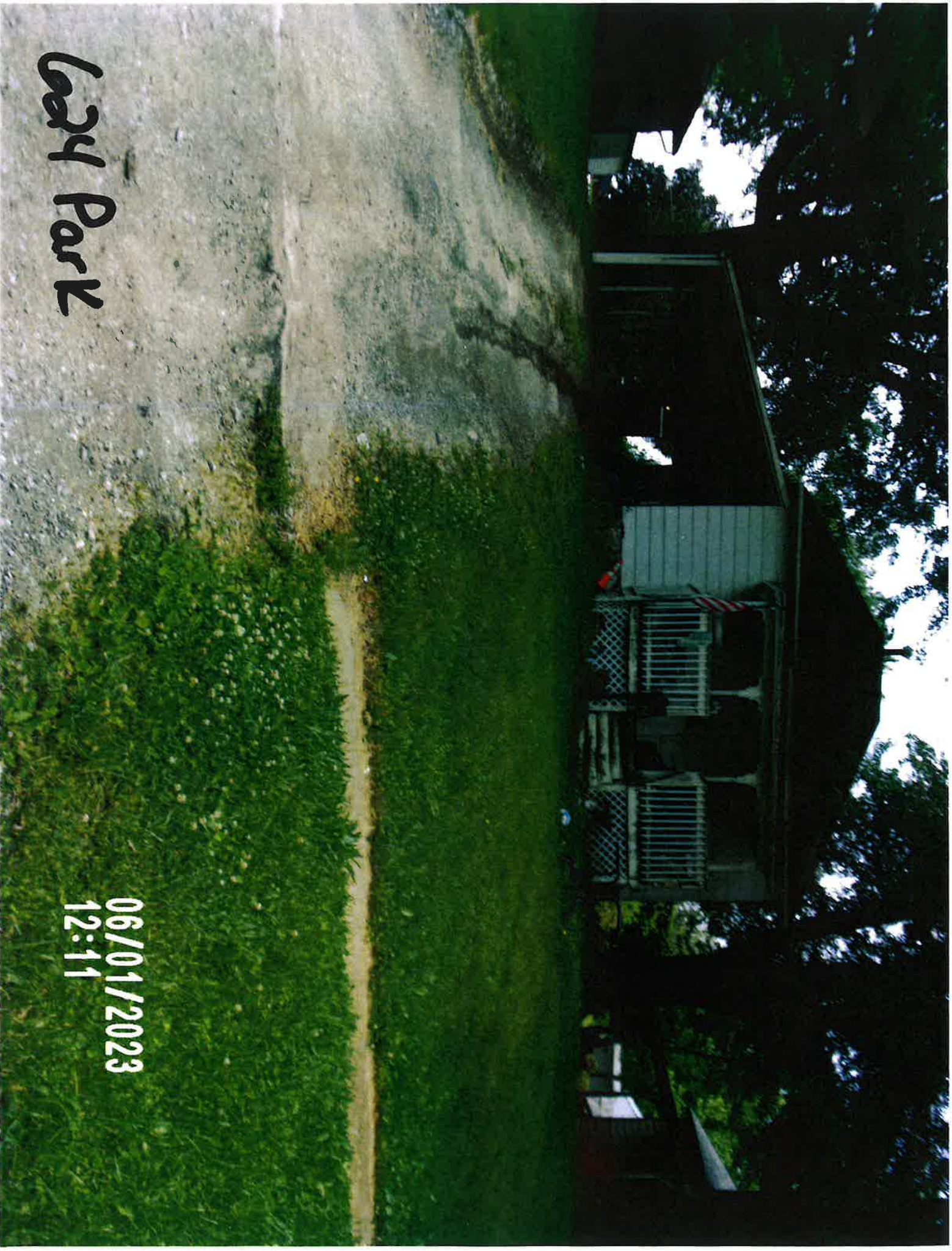
STATE OF IOWA, COUNTY OF LUCAS

This record was acknowledged before me on November 20<sup>th</sup>, 2023, by Randle L. Morris, a single person.



Paul M. Goldsmith  
Signature of Notary Public

Copy



Gay Park

06/01/2023  
12:11

632 Park



10/18/2023  
10:58