



CITY OF CHARITON, IOWA  
CITY COUNCIL MEETING AGENDA  
January 15, 2024 – 5:00 PM  
115 S. Main Street – Chariton City Hall

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**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

**3. PUBLIC COMMENT** – *If the public desires to address the Council please stand, state your name, address and proceed with your comment. All comments should be under three minutes, unless allowed by the presiding officer. Please note, no action can be taken at the current meeting, but items may be requested as future agenda items at the direction of the Council.*

**4. APPROVAL OF THE CONSENT AGENDA** – *All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council votes on the motion.*

- a. Accept and Place on File the Minutes of the Council Meeting held on January 2, 2024

**5. REVIEW AND APPROVAL OF CLAIMS**

**6. REVIEW AND APPROVAL OF DECEMBER FINANCIAL REPORTS AND  
QUARTERLY INVESTMENT REPORT**

**7. NEW BUSINESS**

- a. Set Public Hearing for Osceola Avenue and 1st Street Crack and Seat Project
- b. Discussion on Court Avenue Project
- c. Downtown Sidewalk Update
- d. Discussion on Amending Parks and Recreation Board Member Residency Requirements
- e. Resolution Authorizing the Sale of Surplus Equipment
- f. Request Received to Place Stop Signs at Intersection of 11th Street and Park Avenue

**8. CITY MANAGER COMMENTS**

**9. COUNCIL MEMBERS COMMENTS**

**10. MOTION TO ADJOURN**

COUNCIL MEETING  
City of Chariton, Iowa  
January 2, 2024 5:00 P.M.

The City Council of the City of Chariton, Iowa, met in regular session in the Council Chambers in City Hall of said City on January 2, 2024, at 5:00 p.m. The meeting was called to order by Mayor Hoch. Present for the meeting were Council Members Stephen Fenton, Jayma Hoch, David Kuball, Jarrett McGee and Gary Shutt. Absent - None.

Also present for the meeting was City Attorney Verle Norris, City Clerk Christy Metzger, Building and Code Enforcement Officer Shawn Werts, Fire Chief Steve Davis, Police Officer Dusty Hardin and Police Officer Brad Young.

It was moved by McGee, seconded by Kuball, to approve the January 2, 2024, Council meeting agenda. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

It was moved by Kuball, seconded by Shutt, that Council Member Hoch be elected Mayor for the City of Chariton. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

It was moved by Hoch, seconded by Kuball, that Council Member Fenton be elected Mayor Pro Tem. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

The Oath of Office was administered to and affirmed by Jayma Hoch and Stephen Fenton as Mayor and Mayor Pro Tem respectively for the City of Chariton, Iowa.

It was moved by Hoch, seconded by Shutt, to appoint Christy Metzger as Interim City Manager. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

It was moved by Fenton, seconded by Kuball, to reappoint Christy Metzger as City Clerk/Treasurer. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

It was moved by Fenton, seconded by Kuball, to reappoint Verle Norris as City Attorney. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

The Oath of Office was administered to and affirmed by Christy Metzger as Interim City Manager, and City Clerk/Treasurer, and Verle Norris as City Attorney, all for the City of Chariton.

It was moved by Kuball, seconded by Fenton, to approve the consent agenda consisting of the approval of the minutes of the City Council meeting held on December 18, 2023 and approval of a 5-Day Special Class C Retail Alcohol License for Gettin' Slushed South of 35, LLC, d/b/a Lucky Wife Wine Slushies, for an event to be held at 1302 Court Avenue. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

It was moved by Fenton, seconded by Kuball, that the resolution authorizing the payment of claims be adopted. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2024-01 and signed her approval thereto.

It was moved by Kuball, seconded by Shutt, that a resolution entitled, "A Resolution Naming the Chariton Leader as Official Newspaper for the City of Chariton, Iowa", be adopted. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2024-02 and signed her approval thereto.

It was moved by Hoch, seconded by Fenton, that a resolution entitled, "Resolution Naming Depositories of City Funds and Setting Amount of Maximum Deposits", be adopted. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2024-03 and signed her approval thereto.

It was moved by Fenton, seconded by Loew, that a resolution entitled, "Resolution Authorizing Mayor, Mayor Pro Tem, City Manager and City Clerk to Execute Certain Financial Institution Documents", be adopted. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

Thereupon the Mayor declared the resolution duly adopted and numbered 2024-04 and signed her approval thereto.

A request was received from Jim and Lori Moore to request that the mowing assessment fees for 2023, in the amount of \$400.00, be removed from the assessment schedule for the property they recently purchased at 632 Park Avenue. After discussion, it was moved by Fenton, seconded by Shutt, to waive the \$400.00 assessment fee for the property located at 632 Park Avenue. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

Discussion was held on the Chariton Lost Pets Facebook page. After discussion, it was moved by Fenton, seconded by Kuball, to remove the City's affiliation with the page and to add a disclaimer stating the page is not affiliated with the City of Chariton. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

It was moved by McGee, seconded by Fenton, to approve the Mayor's appointment of Thomas Van Horn to the Chariton Historic Preservation Commission to fill a vacancy, with a term to expire February 19, 2025. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

Discussion was held on the appointments of the City Council members to outlying groups who work with the City.

There being no further business to come before the meeting, it was moved by Fenton, seconded by Kuball, that the meeting be adjourned until 5:00 p.m., January 15, 2024, in the Council Chambers in City Hall, Chariton, Iowa. The roll was called and the vote was:

Aye: Fenton, Hoch, Kuball, McGee, Shutt  
Nay: None

The meeting adjourned at 5:38 p.m.

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Christy Metzger  
City Clerk

RESOLUTION NO. 2024

BE IT RESOLVED by the City Council of the City of Chariton, Iowa, that the following claims be approved and payment authorized:

GENERAL

AMAZON CAPITAL SERVICES	EDGE PROTECTOR	\$54.93
CARD SERVICES	BATTERY AND LIGHTS	\$1,105.00
CHARITON NEWSPAPERS	LEGAL PUBLICATIONS	\$1,074.28
CHARITON WATER DEPARTMENT	UTILITIES	\$103.96
CINDY LOU'S GIFTS AND QUILTS	CHARITON P.D. PATCHES	\$22.00
CITY OF CHARITON PETTY CASH	POSTAGE	\$21.63
ELLIOTT OIL COMPANY	FUEL	\$31.00
GRAINGER	DROPBOX	\$142.40
HAMILTON TOWING	2000 FORD RANGER TOWING	\$50.00
IDEAL READY MIX COMPANY INC	SIDEWALK REPAIR- DR. TANNER	\$887.50
INTERNATIONAL CODE COUNCIL	2024 MEMBERSHIP DUES	\$160.00
IOWA SECRETARY OF STATE	APPLICATION FOR NOTARY	\$30.00
JEO CONSULTING GROUP INC	ENGINEERING FOR CITY LAKES	\$18,836.00
LOCKRIDGE INC	SUPPLIES	\$221.82
O'HALLORAN INTERNATIONAL INC	GASKET	\$28.08
O'REILLY AUTO PARTS	PARKS AND REC	\$145.77
ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	\$39.66
SOUTH CENTRAL IOWA SOLID WASTE	LANDFILL DUMPING FEES	\$50.00
US CELLULAR	SECURITY CAMERAS	\$112.36
VERIZON	UTILITIES	\$200.05
WINDSTREAM	UTILITIES	\$2,031.56
JAN 12 PAYROLL	SALARIES	\$31,435.01
	TOTAL:	\$56,783.01

CEMETERY MAINTENANCE

CHARITON WATER DEPARTMENT	UTILITIES	\$25.74
O'REILLY AUTO PARTS	OIL	\$8.33
JAN 12 PAYROLL	SALARIES	\$2,078.41
	TOTAL:	\$2,112.48

COMM CENTER OPERATING

CHARITON COMMUNITY SCHOOLS	COMM. CENTER ELECTRIC	\$6,000.00
CHARITON WATER DEPARTMENT	UTILITIES	\$67.22
WINDSTREAM	UTILITIES	\$218.28
JAN 12 PAYROLL	SALARIES	\$1,057.33
	TOTAL:	\$7,342.83

ROAD USE TAX

CHARITON WATER DEPARTMENT	UTILITIES	\$122.26
IOWA DEPARTMENT OF TRANSPORTAT	SNOW REMOVAL	\$541.50
LOCKRIDGE INC	HEATER IN 6 BAY	\$116.39
O'REILLY AUTO PARTS	PLOW TRUCK STREETS	\$779.70
VETTER EQUIPMENT	DUMPTRUCK STREETS	\$133.00
JAN 12 PAYROLL	SALARIES	\$12,616.25
	TOTAL:	\$14,309.10

SEWER

CHARITON WATER DEPARTMENT	UTILITIES	\$1,355.06
COUNTRY TRASH	GARBAGE SERVICES	\$85.00
IOWA ONE CALL	ONE HALF ONE CALLS	\$77.85
LOCKRIDGE INC	NITRILE GLOVES	\$49.32
MICROBAC LABORATORIES, INC	LAB TESTING	\$1,852.00
MISSION COMMUNICATIONS LLC	SERVICE PACKAGE	\$2,193.00
TREASURER, STATE OF IOWA	DECEMBER SALES TAX	\$1,244.23
WINDSTREAM	UTILITIES	\$1,271.14
JAN 12 PAYROLL	SALARIES	\$335.54
	TOTAL:	\$8,463.14

AIRPORT HANGAR O&M

WINDSTREAM	UTILITIES	\$663.94
	TOTAL:	\$663.94

SOLID WASTE

HLW GROUP, LLC	MONITORING AND COMPLIANCE	\$366.00
	TOTAL:	\$366.00

STORM WATER

TREASURER, STATE OF IOWA	DECEMBER SALES TAX	\$90.83
	TOTAL:	\$90.83

EMPLOYEE BENEFITS

JAN 12 PAYROLL	SALARIES	\$15,833.99
	TOTAL:	\$15,833.99

GRAND TOTAL: \$105,965.32

Council Member introduced the foregoing resolution and moved its adoption. Council Member seconded the motion and upon the roll being called the vote was:

Aye:

Nay:

Thereupon the Mayor declared the resolution duly adopted and numbered 2024 and signed her approval thereto this 15th day of January, 2024.

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Mayor

Attest:

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City Clerk

**BUDGET REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TRANSFERS TOTAL	.00	.00	.00	.00	.00
	INTERNAL SERVICE TOTAL	.00	.00	.00	.00	.00
	TOTAL	.00	.00	.00	.00	.00
	POLICE TOTAL	769,800.00	83,554.68	405,966.03	52.74	363,833.97
	EMERGENCY MANAGEMENT TOTAL	2,500.00	116.25	765.08	30.60	1,734.92
	FIRE TOTAL	110,200.00	7,638.96	428,587.47	388.92	318,387.47-
	BUILDING INSPECTIONS TOTAL	171,300.00	10,943.49	74,083.46	43.25	97,216.54
	ANIMAL CONTROL TOTAL	2,000.00	.00	95.19	4.76	1,904.81
	PUBLIC SAFETY TOTAL	1,055,800.00	102,253.38	909,497.23	86.14	146,302.77
	STREETS TOTAL	2,499,200.00	76,283.80	1,214,962.31	48.61	1,284,237.69
	STREET LIGHTING TOTAL	68,000.00	5,419.97	32,305.23	47.51	35,694.77
	SNOW REMOVAL TOTAL	34,400.00	18,546.58	42,350.86	123.11	7,950.86-
	GARBAGE TOTAL	6,500.00	505.25	3,089.90	47.54	3,410.10
	PUBLIC WORKS TOTAL	2,608,100.00	100,755.60	1,292,708.30	49.57	1,315,391.70
	MENTAL & PHYSICAL HEALTH TOTA	6,000.00	.00	6,000.00	100.00	.00
	HEALTH & SOCIAL SERVICES TOTA	6,000.00	.00	6,000.00	100.00	.00
	LIBRARY TOTAL	287,500.00	21,511.29	109,665.32	38.14	177,834.68
	PARKS TOTAL	140,424.00	875.73	97,004.01	69.08	43,419.99
	PARKS - CONSTITUTION PARK TOTA	700.00	.00	.00	.00	700.00
	PARKS - CITY LAKES TOTAL	95,900.00	21,495.58	38,922.21	40.59	56,977.79
	RECREATION TOTAL	70,500.00	8,441.51	49,308.56	69.94	21,191.44
	CEMETERY TOTAL	230,900.00	10,893.53	61,285.91	26.54	169,614.09
	COMMUNITY CENTER TOTAL	90,100.00	4,917.46	25,748.07	28.58	64,351.93
	SWIMMING POOL TOTAL	203,400.00	1,272.89	266,512.62	131.03	63,112.62-
	SPLASH PAD TOTAL	.00	477.25	45,292.09	.00	45,292.09-
	HISTORIC PRESERVATION TOTAL	5,700.00	25.84	509.17	8.93	5,190.83
	CULTURE & RECREATION TOTAL	1,125,124.00	69,911.08	694,247.96	61.70	430,876.04
	STREETS TOTAL	25,000.00	.00	7,349.00	29.40	17,651.00
	COMMUNITY BEAUTIFICATION TOTA	10,000.00	.00	3,000.00	30.00	7,000.00
	COMMUNITY DEVEL BLOCK GRA TOTA	.00	.00	.00	.00	.00
	CHARITON CHAMBER & DEVEL TOTA	22,000.00	.00	10,000.00	45.45	12,000.00
	SPECIAL DEVELOPMENT PROJE TOTA	125,000.00	.00	.00	.00	125,000.00
	HOTEL-MOTEL TAX TOTAL	30,000.00	10,000.00	10,000.00	33.33	20,000.00
	MISC. COMM & EC DEVELOPME TOTA	.00	.00	.00	.00	.00
	COMMUNITY & ECONOMIC DEV TOTA	212,000.00	10,000.00	30,349.00	14.32	181,651.00



**BUDGET REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

**PCT OF FISCAL YTD 50.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	COUNCIL TOTAL	25,400.00	4,848.65	14,238.38	56.06	11,161.62
	CITY MANAGER TOTAL	144,000.00	16,343.92	73,448.30	51.01	70,551.70
	FINANCIAL ADMINISTRATION TOTA	179,900.00	15,293.42	84,585.60	47.02	95,314.40
	ELECTIONS TOTAL	.00	.00	.00	.00	.00
	LEGAL SERVICES TOTAL	15,000.00	350.00	4,031.54	26.88	10,968.46
	CITY HALL TOTAL	52,200.00	3,004.10	18,867.84	36.15	33,332.16
	TORT LIABILITY TOTAL	.00	.00	.00	.00	.00
	BUILDING TOTAL	34,000.00	.00	81.33	.24	33,918.67
	OTHER ADMIN EXPENSE TOTAL	20,000.00	946.80	5,819.83	29.10	14,180.17
	REFUNDS TOTAL	4,000.00	37.50	609.50	15.24	3,390.50
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>474,500.00</b>	<b>40,824.39</b>	<b>201,682.32</b>	<b>42.50</b>	<b>272,817.68</b>
	STREETS TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	.00	.00	550.00	.00	550.00-
	DEBT SERVICE - FIRE DEPT TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE - SEWER TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE - STREETS TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE - GENERAL OB TOTA	405,200.00	.00	49,773.75	12.28	355,426.25
	<b>DEBT SERVICE TOTAL</b>	<b>405,200.00</b>	<b>.00</b>	<b>50,323.75</b>	<b>12.42</b>	<b>354,876.25</b>
	FIRE TOTAL	.00	.00	.00	.00	.00
	STREETS TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	300,000.00	295.00	184,752.43	61.58	115,247.57
	SEWER TOTAL	.00	.00	.00	.00	.00
	<b>CAPITAL PROJECTS TOTAL</b>	<b>300,000.00</b>	<b>295.00</b>	<b>184,752.43</b>	<b>61.58</b>	<b>115,247.57</b>
	SEWER TOTAL	1,436,050.00	52,685.50	855,757.73	59.59	580,292.27
	AIRPORT TOTAL	787,500.00	8,416.85	305,957.48	38.85	481,542.52
	LANDFILL TOTAL	45,900.00	5,709.52	14,301.51	31.16	31,598.49
	TRANSIT TOTAL	210,000.00	24,156.98	146,570.81	69.80	63,429.19
	STORM WATER TOTAL	61,100.00	4,147.35	33,627.69	55.04	27,472.31
	<b>ENTERPRISE FUNDS TOTAL</b>	<b>2,540,550.00</b>	<b>95,116.20</b>	<b>1,356,215.22</b>	<b>53.38</b>	<b>1,184,334.78</b>
	TRANSFERS TOTAL	671,594.00	28,838.00	673,028.00	100.21	1,434.00-
	<b>TRANSFER OUT TOTAL</b>	<b>671,594.00</b>	<b>28,838.00</b>	<b>673,028.00</b>	<b>100.21</b>	<b>1,434.00-</b>
	<b>TOTAL EXPENSES</b>	<b>9,398,868.00</b>	<b>447,993.65</b>	<b>5,398,804.21</b>	<b>57.44</b>	<b>4,000,063.79</b>

**TREASURER'S REPORT**  
**CALENDAR 12/2023, FISCAL 6/2024**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	130,206.21	49,445.48	168,288.67	.00	11,363.02
004 CEMETERY MAINTENANCE	49,548.65	1,847.50	7,186.05	.00	44,210.10
005 CEMETERY BEAUTIFICATION	4,706.50	.00	.00	.00	4,706.50
006 LIBRARY OPERATING	228,598.69	9,707.57	18,515.27	.00	219,790.99
007 COMM CENTER OPERATING	335,858.54	3,699.96	4,470.86	.00	335,087.64
008 HOTEL-MOTEL TAX	55,992.57	.00	10,000.00	.00	45,992.57
009 FIRE DEPARTMENT EQUIP	260,597.49	.00	.00	.00	260,597.49
010 LIABILITY & PROP INS LE	1,373.43	4,228.92	.00	.00	5,602.35
011 FRANCHISE FEE	305,576.23	.00	.00	.00	305,576.23
012 POOL BOND RESERVE	.00	.00	.00	.00	.00
013 POOL BOND SINKING	.00	.00	.00	.00	.00
110 ROAD USE TAX	139,520.07	50,501.88	69,293.05	.00	120,728.90
112 EMPLOYEE BENEFITS	680,942.98	15,255.41	45,964.71	.00	650,233.68
119 EMERGENCY	18,164.83	1,061.67	.00	.00	19,226.50
121 LOST/POOL	977,237.19	4,692.78	.00	.00	981,929.97
122 LOST/INFRASTRUCTURE	527,181.21	42,235.00	295.00	.00	569,121.21
125 TIF	78,702.37	6,779.49	.00	.00	85,481.86
145 HISTORIC PRESERVATION	20,595.13	.00	25.84	.00	20,569.29
148 COMMUNITY REVITALIZATIO	6,573.86-	.00	.00	.00	6,573.86-
150 EXAMINATION SERVICES	.00	.00	.00	.00	.00
160 2012 MULTI-FAM HOUS/CDB	5,123.01	.00	.00	.00	5,123.01
167 LIBRARY ENDOWMENT	75,390.01	.00	.00	.00	75,390.01
200 DEBT SERVICE	264,000.92	14,246.01	.00	.00	278,246.93
301 CAPITAL REPLACEMENT	.00	.00	.00	.00	.00
302 CONSTITUTION PARK PROJE	3,711.12	.00	.00	.00	3,711.12
500 CEMETERY - PERPETUAL CA	251,775.36	112.50	.00	.00	251,887.86
610 SEWER	1,393,448.20	100,697.14	81,523.50	.00	1,412,621.84
611 SEWER RENTAL SINKING	106,332.70	28,838.00	.00	.00	135,170.70
660 AIRPORT HANGAR O&M	59,442.64-	91,619.96	8,416.85	.00	23,760.47
661 AIRPORT HANGAR RES	.00	.00	.00	.00	.00
670 SOLID WASTE	389,460.74	912.50	5,259.52	.00	385,113.72
671 S.W. SINKING	.00	.00	.00	.00	.00
675 RECYCLING	5,282.25-	2,180.30	450.00	.00	3,551.95-
740 STORM WATER	372,986.36	5,108.53	4,147.35	.00	373,947.54
810 REVOLVING LOAN FUND	86,909.83	.00	.00	.00	86,909.83
830 CENTRAL FUEL FACILITY	61,706.33	19,950.58	24,156.98	.00	57,499.93
Report Total	6,754,347.92	453,121.18	447,993.65	.00	6,759,475.45

**FINANCIAL REPORT FOR DECEMBER 2023**

<u>Fund</u>	<u>11/30/2023</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Net Transfers</u>	<u>Ending Balance</u>	<u>Investments</u>	<u>Available Cash</u>	
<b>GENERAL FUND</b>								
001 GENERAL FUND	\$ 130,206.21	\$ 49,445.48	\$ 168,288.67	\$ -	\$ 11,363.02	\$ 130,482.02	\$ (119,119.00)	
302 CONSTITUTION PARK PROJECT	\$ 3,711.12	\$ -	\$ -	\$ -	\$ 3,711.12	\$ -	\$ 3,711.12	
675 RECYCLING FUND	\$ (5,282.25)	\$ 2,180.30	\$ 450.00	\$ -	\$ (3,551.95)	\$ -	\$ (5,282.25)	
301 REPLACEMENT FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
004 CEMETERY MAINTENANCE	\$ 49,548.65	\$ 1,847.50	\$ 7,186.05	\$ -	\$ 44,210.10	\$ 191,842.18	\$ (147,632.08)	
005 CEMETERY BEAUTIFICATION	\$ 4,706.50	\$ -	\$ -	\$ -	\$ 4,706.50	\$ -	\$ 4,706.50	
006 LIBRARY OPERATING	\$ 228,598.69	\$ 9,707.57	\$ 18,515.27	\$ -	\$ 219,790.99	\$ 151,735.73	\$ 68,055.26	
008 HOTEL-MOTEL TAX FUND	\$ 55,992.57	\$ -	\$ 10,000.00	\$ -	\$ 45,992.57	\$ -	\$ 55,992.57	
007 COMMUNITY CENTER OPERATING	\$ 335,858.54	\$ 3,699.96	\$ 4,470.86	\$ -	\$ 335,087.64	\$ -	\$ 335,858.54	
119 EMERGENCY	\$ 18,164.83	\$ 1,061.67	\$ -	\$ -	\$ 19,226.50	\$ -	\$ 18,164.83	
010 LIABILITY, PROPERTY, OTHER INS.	\$ 1,373.43	\$ 4,228.92	\$ -	\$ -	\$ 5,602.35	\$ -	\$ 1,373.43	
<b>TOTAL GENERAL</b>	\$ 822,878.29	\$ 72,171.40	\$ 208,910.85	\$ -	\$ 686,138.84	\$ 474,059.93	\$ 212,078.91	
<b>200 DEBT SERVICE</b>	\$ 264,000.92	\$ 14,246.01	\$ -	\$ -	\$ 278,246.93	\$ -	\$ 264,000.92	
<b>500 CEMETERY PERPETUAL CARE</b>	\$ 251,775.36	\$ 112.50	\$ -	\$ -	\$ 251,887.86	\$ 218,698.14	\$ 33,189.72	
<b>830 CENTRAL FUEL FACILITY</b>	\$ 61,706.33	\$ 19,950.58	\$ 24,156.98	\$ -	\$ 57,499.93	\$ -	\$ 61,706.33	
<b>125 TIF</b>	\$ 78,702.37	\$ 6,779.49	\$ -	\$ -	\$ 85,481.86	\$ -	\$ 78,702.37	
<b>ENTERPRISE FUNDS</b>								
610 SEWER FUND	\$ 1,393,448.20	\$ 100,697.14	\$ 81,523.50	\$ -	\$ 1,412,621.84	\$ -	\$ 1,393,448.20	
611 SEWER RENTAL SINKING FUND	\$ 106,332.70	\$ -	\$ -	\$ 28,838.00	\$ 135,170.70	\$ 200,750.19	\$ (65,579.49)	
670 SOLID WASTE	\$ 389,460.74	\$ 912.50	\$ 5,259.52	\$ -	\$ 385,113.72	\$ 256,377.45	\$ 128,736.27	
660 AIRPORT HANGAR O&M	\$ (59,442.64)	\$ 91,619.96	\$ 8,416.85	\$ -	\$ 23,760.47	\$ -	\$ (59,442.64)	
740 STORM WATER	\$ 372,986.36	\$ 5,108.53	\$ 4,147.35	\$ -	\$ 373,947.54	\$ -	\$ 372,986.36	
<b>Total Enterprise</b>	\$ 2,202,785.36	\$ 198,338.13	\$ 99,347.22	\$ 28,838.00	\$ 2,330,614.27	\$ 457,127.64	\$ 1,770,148.70	
<b>SPECIAL REVENUE FUNDS</b>								
110 RUT TAX FUND	\$ 139,520.07	\$ 50,501.88	\$ 69,293.05	\$ -	\$ 120,728.90	\$ -	\$ 139,520.07	
145 HISTORIC PRESERVATION FUND	\$ 20,595.13	\$ -	\$ 25.84	\$ -	\$ 20,569.29	\$ 5,300.47	\$ 15,268.82	
810 REVOLVING LOAN FUND	\$ 86,909.83	\$ -	\$ -	\$ -	\$ 86,909.83	\$ 78,008.41	\$ 8,901.42	
148 COMMUNITY REVITALIZATION FUND	\$ (6,573.86)	\$ -	\$ -	\$ -	\$ (6,573.86)	\$ -	\$ (6,573.86)	
121 SWIMMING POOL L.O.S.T.	\$ 977,237.19	\$ 4,692.78	\$ -	\$ -	\$ 981,929.97	\$ 889,412.24	\$ 92,517.73	
122 L.O.S.T. INFRASTRUCTURE	\$ 527,181.21	\$ 42,235.00	\$ 295.00	\$ -	\$ 569,121.21	\$ -	\$ 527,181.21	
012 SWIMMING POOL BOND RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
013 SWIMMING POOL BOND SINKING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
112 EMPLOYEE BENEFITS	\$ 680,942.98	\$ 15,255.41	\$ 45,964.71	\$ -	\$ 650,233.68	\$ -	\$ 680,942.98	
160 2012 MULTI-FAMILY HOUSING	\$ 5,123.01	\$ -	\$ -	\$ -	\$ 5,123.01	\$ 81,002.00	\$ (75,878.99)	
167 LIBRARY ENDOWMENT	\$ 75,390.01	\$ -	\$ -	\$ -	\$ 75,390.01	\$ 75,390.01	\$ -	
009 FIRE DEPARTMENT EQUIP	\$ 260,597.49	\$ -	\$ -	\$ -	\$ 260,597.49	\$ 200,597.49	\$ 60,000.00	
011 FRANCHISE FEE	\$ 305,576.23	\$ -	\$ -	\$ -	\$ 305,576.23	\$ -	\$ 305,576.23	
<b>TOTAL SPECIAL REVENUE FUNDS</b>	\$ 3,072,499.29	\$ 112,685.07	\$ 115,578.60	\$ -	\$ 3,069,605.76	\$ 1,329,710.62	\$ 1,747,455.61	
<b>ALL FUNDS</b>	\$ 6,754,347.92	\$ 424,283.18	\$ 447,993.65	\$ 28,838.00	\$ 6,759,475.45	\$ 2,479,596.33	\$ 4,167,282.56	
Outstanding Transactions as 12/31/2023							\$ 78,631.91	\$ -
Total							\$ 4,245,914.47	\$ -

GENERAL INVESTMENT INFORMATION

Date: 12/31/2023

<u>Number</u>	<u>Date Purchased</u>	<u>Date Matures</u>	<u>Amount</u>	<u>Rate</u>	<u>Bank</u>	<u>Fund</u>
92127	01/05/18	01/05/24	400,032.87	4.00%	MHB	S. Pool Lost
80183	03/12/18	03/12/24	74,377.45	4.375%	MHB	Solid Waste
73072	10/13/18	10/13/24	81,002.00	4.75%	MHB	Multi-Family Housing
58548	07/25/18	01/25/24	78,008.41	4.00%	MHB	Rev. L.F.
04938	08/31/18	08/31/24	289,030.88	4.75%	MHB	S P LOST
53995	01/05/18	01/05/24	182,000.00	4.00%	MHB	Solid Waste
53018	08/31/18	08/31/24	200,597.49	4.75%	MHB	Fire Department
36979	10/05/18	10/05/24	130,482.02	4.75%	MHB	General
26474	10/05/18	10/05/24	200,348.49	4.75%	MHB	S. Pool LOST
65153	08/04/18	08/28/24	5,300.47	4.75%	MHB	Historic Preservation
69581	08/31/18	08/31/24	200,750.19	4.75%	MHB	Sewer

Total \$1,841,930.27

**CEMETERY INVESTMENT INFORMATION**

Date: 12/31/2023

<u>Number</u>	<u>Date Purchased</u>	<u>Date Matures</u>	<u>Amount</u>	<u>Rate</u>	<u>Bank</u>	<u>Fund</u>
742-00	09/19/17	09/19/24	67,931.11	2.967 %	C1st	Perpetual Care
742-01	10/16/17	10/16/24	83,289.99	2.967%	C1st	Cemetery Swanson
742-02	01/02/18	01/02/24	36,103.26	2.35 %	C1st	Perpetual Care
742-03	03/13/18	03/13/24	114,663.77	.599%	C1st	Perpetual Care
742-04	03/13/18	03/13/24	108,552.19	.599%	C1st	Cemetery Ambelang
		TOTAL	\$410,540.32			

**LIBRARY INVESTMENT INFORMATION**

Date: 12/31/2023

<u>Number</u>	<u>Date Purchased</u>	<u>Date Matures</u>	<u>Amount</u>	<u>Rate</u>	<u>Bank</u>	<u>Fund</u>
742-05	02/28/2023	02/28/24	4,044.74	4.26%	Clst	Dewey
742-06	02/28/2023	02/28/24	38,223.12	4.26%	Clst	Herrick
742-07	02/28/2023	02/28/24	1,003.71	4.27%	Clst	Blake
742-08	02/28/2023	02/28/24	32,118.44	4.26%	Clst	Allender

Money Market Account      *(Interest added monthly)*      US Bank

Balance: (As of 10/01/23)	151,414.11
October Interest	165.81
November Interest	155.81
December Interest	161.17
	<u>\$151,896.90</u>

TOTAL \$227,125.74



# CITY OF CHARITON

115 South Main Street Chariton, Iowa 50049

641-774-5991 Fax 641-774-4111

City Clerk/Treasurer Christy Metzger

To: Mayor and City Council

From: Christy Metzger, City Clerk

Date: January 11, 2024

Subject: Setting Public Hearing for Crack and Seat Project

JEO Engineering provided the following resolution and notice of hearing on the plans for the upcoming crack and seat project. As of this time, the engineer's estimate of cost was not available for the packet, but I will provide a copy of it on Monday evening if it is available.

**RESOLUTION 2024-\_\_\_\_\_**

**Resolution to provide for a notice of hearing on proposed plans, specifications, and forms of contract for the City of Chariton PCC Pavement – Crack & Seat Overlay Project and the taking of bids therefor**

**WHEREAS**, it has been proposed that the City Council of the City of Chariton, Iowa (the “City”), undertake the authorization of a public improvement to be constructed as described in the proposed plans and specifications and forms of contract prepared by JEO Consulting Group, (the Project Engineers”), which may be hereafter referred to as the “City of Chariton PCC Pavement – Crack & Seat Overlay Project” (and is sometimes referred to as the “Project”), which proposed plans, specifications, notice of hearing and letting, and forms of contract (the “Contract Documents”) are on file with the City Clerk; and

**WHEREAS**, it is necessary to fix a time and place of a public hearing on the Contract Documents and to advertise for sealed bids for the Project;

**NOW, THEREFORE**, Be It Resolved, by the City Council (the “Council”) of the City of Chariton, Iowa as follows:

**WHEREAS**, the Contract Documents referred to in the preamble hereof and hereby approved in their preliminary form.

**WHEREAS**, The Project is hereby determined to be necessary and desirable for the City, and, furthermore, it is hereby found to be in the best interest of the City to proceed toward the construction of the Project.

**NOW, THEREFORE**, Be It Resolved, February 5, 2024, at 5:00 pm, at the Council Chambers, City Hall, Chariton, Iowa, is hereby fixed as the time and place of hearing on the Contract Documents.

**BE IT FURTHER RESOLVED** by the City of Chariton, meeting in regular session this 15th day of January, 2024, to authorize publication on January 26, 2024, in the Chariton Newspapers of notices and advertisements per the Code of Iowa regarding the Bid Letting and the Public Hearing for the Project.

The City Council hereby delegates to the City Clerk the duty of receiving bids for construction of the Project before 2:00 p.m. on March 13, 2024, in the office of the City Clerk, City Hall, 115 S Main Street; Chariton, Iowa. At such time and place, the City Council hereby delegates to the City Clerk and/or the Project Engineers the duty of opening and announcing the results of the bids received. March 18, 2024, at 5:00 p.m., at the Council Chambers, City Hall, in the City, is hereby fixed as the time and place that the Council will consider the bids received by the City Clerk in connection therewith.

Passed and adopted this 15th day of January, 2024.

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the following resolution be adopted:

CITY OF CHARITON, IOWA

\_\_\_\_\_  
Jayma Hoch, Mayor

ATTEST:

\_\_\_\_\_  
Christy Metzger, City Clerk



**NOTICE OF PUBLIC HEARING  
ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE  
OF COST FOR CITY OF CHARITON PCC PAVEMENT – CRACK & SEAT OVERLAY  
FOR CITY OF CHARITON IOWA  
JEO Project No. 230258.00 / QuestCDN No. 8917633**

**AND THE TAKING OF BIDS FOR SAID IMPROVEMENTS**

Public notice is hereby given that a public hearing will be held by the City of Chariton, Iowa on the proposed contract documents (plans, specifications and form of contract) for the improvements at its meeting at 5:00 p.m. on February 5, 2024, in the Council Chambers at City Hall, 115 South Main Street, Chariton, Iowa. At said time and place any interested person may appear and file objections to said plans, specifications, form of contract of said improvements.

This notice is given by authority of the City of Chariton Iowa.

Jayma Hoch, Mayor  
City of Chariton Iowa

Published in the Chariton Leader, Chariton, Iowa



# CITY OF CHARITON

115 South Main Street Chariton, Iowa 50049

641-774-5991 Fax 641-774-4111

City Clerk/Treasurer Christy Metzger

To: Mayor and City Council

From: Hannah McGourty, Parks and Recreation Director

Date: January 11<sup>th</sup>, 2024

Recommendation to council is to amend the residency requirements for the Parks and Recreation Advisory Board. Allowing for up to 25% of the board to reside outside of city limits but within Lucas County. As many of the participants in our program reside outside of city limits being able to obtain recommendations from that population could be beneficial. 25% is recommended so that if the number of committee members changes it will fluctuate the number of members that could be Lucas County Residents.

*File*  
*Parks & Rec. Board*

RESOLUTION NO. 67-40

BE IT RESOLVED by the City Council of the City of Chariton, Iowa:

THAT WHEREAS, the City is involved in certain recreational projects such as swimming, tennis, baseball, softball, and other like athletics, and,

WHEREAS, it is necessary and advisable to create a Parks and Recreation Board to supervise said activities.

NOW THEREFORE, BE IT RESOLVED that there is hereby created a Parks and Recreation Board of seven (7) members to be appointed by the City Mayor with the approval of the City Council, and;

BE IT FURTHER RESOLVED, that said members shall hold said office for a term of five (5) years each upon a staggered basis. The first appointments to be made in the following manner:

- Two members for a period of one year
- Two members for a period of two years
- Three members for a period of three years,

and all re-appointments shall be for a period of five (5) years.

The foregoing Resolution was offered by Councilman Moore, who moved its adoption, the motion was seconded by Councilman Chambers and upon the roll being called the vote was as follows:

AYES: Chambers, Moore, Rhodes, Young

NAYS: None

WHEREUPON the Mayor declared the said Resolution duly adopted and numbered 67-40 and signed his approval thereto, this 17th day of July, 1967.

  
MAYOR

ATTEST: Ruth A. Kallman  
CITY CLERK

**RESOLUTION NO. 2016-26**

**A RESOLUTION TO CHANGE THE NUMBER OF  
MEMBERS ON THE PARKS AND RECREATION ADVISORY  
BOARD FROM SEVEN TO FIVE**

WHEREAS, a Parks and Recreation Advisory Board was established in 1967 with seven (7) members, each with five year terms; and

WHEREAS, the City Council wishes to change the number of members from seven (7) to five (5).

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Chariton hereby sets the number of members on the Parks and Recreation Advisory Board at five (5) members. Each member shall be a citizen of the City of Chariton and will serve a five-year term.

PASSED AND APPROVED this 2nd day of May 2016.

  
\_\_\_\_\_  
Roger Manser, Mayor.

Attest:

  
\_\_\_\_\_  
Joseph A. Gaa, City Clerk



# CITY OF CHARITON

115 South Main Street Chariton, Iowa 50049

641-774-5991 Fax 641-774-4111

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City Clerk/Treasurer Christy Metzger

To: Mayor and City Council

From: Christy Metzger, City Clerk

Date: January 10, 2024

Subject: Consideration to Sell Surplus Property

The fire department is ready to sell the Freightliner pumper truck and some extrication tools and equipment. At the time of this memo, we aren't sure which route we will go for advertising the surplus property, but will go with the one that provides the best interest for the City.

**RESOLUTION NO. 2024-**

**RESOLUTION OF THE CITY OF CHARITON, IOWA  
TO DECLARE PROPERTY SURPLUS**

**WHEREAS**, the City of Chariton, Iowa, owns the following items that are no longer of use in City operations.

**WHEREAS**, the City wishes to sell the items, as is, to the highest bidder.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHARITON, IOWA DECLARES THE FOLLOWING ITEMS SURPLUS**, as follows:

- 1996 Freightliner Pumper Truck
- Holmatro Extrication Tool and Equipment

**PASSED and ADOPTED** this 15th day of January 2024.

\_\_\_\_\_  
Jayma Hoch, Mayor

**ATTEST:**

\_\_\_\_\_  
Christy Metzger, City Clerk



# CITY OF CHARITON

115 South Main Street Chariton, Iowa 50049

641-774-5991 Fax 641-774-4111

City Clerk/Treasurer Christy Metzger

To: Mayor and City Council

From: Christy Metzger, City Clerk

Date: January 10, 2024

Subject: Consideration to Place Stop Signs at the Intersection of 11th Street and Park Avenue

A request was received from a citizen to replace the yield signs that are currently on 11th Street, at the intersection of Park Avenue, with stop signs. The citizen was concerned with safety as not many vehicles are obeying the yield signs and are going right through the intersection without even slowing down.

Police Chief Johnson monitored the intersection before school drop off in the morning and is in agreement with the request.

Staff recommends having Council direct the City Attorney to amend the ordinance to replace the yield signs, on 11th Street, with stop signs.